## **TELEPHONES - CELL PHONES**

Students are not permitted to use Cell Phones during class time without prior approval from the Director, Assistant Director, or their teacher. Cell phones, though useful at times, have become a major source of disruption to the educational process. Furthermore, in an environment such as RJTC, the distractions created by cell phone use are a source of major safety concerns. Since we desire the best educational outcomes possible, while preparing students for the realities of the workforce, we have implemented the procedure listed below regarding cell phones. To set the best possible example, teaching staff will also store their cell phone during instructional time.

Upon arrival in their CTE instructional area, students will place their cell phones in the program's designated storage cabinet. Cell phones will remain in the locked storage cabinet until either time for dismissal or when deemed appropriate by the instructor for educational purposes. Failure to abide by this procedure will result in the following consequences:

## 1st Offense

The device(s) will be confiscated and maintained in the office. The students will be allowed to pick up the cell phone at the end of his/her day at RJTC. The parent/guardian may be notified indicating the violation and the penalty for future violations.

## **2nd Offense**

The device(s) will be confiscated and maintained in the office. A parent/guardian will be required to pick up the device. The parent/guardian will be notified indicating the violation and the penalty for future violations.

## **3rd Offense**

The offending student will be considered insubordinate and may be suspended from school.

Please note that there will be limited exemptions for this procedure. For example, a student who has a valid medical order that pertains to cell phone use for monitoring and/or treatment of a medical condition such as diabetes.